



**Department of Commerce**

# **Early Learning Facilities Program**

## **-Year one**

July 2018

# Overview

- This program helps create additional early learning facilities for low income children throughout Washington
- Commerce's Early Learning Facilities(ELF) Grant program consists of four parts:
  - Direct appropriations from the legislature (\$4.5M)
  - A loan program operated by a Community Development Financial Institution (CDFI) (\$5.5M)
  - A competitive grant program (\$5.5M)
  - A K-12 program (TBD by FY2019-21 Capital Budget)

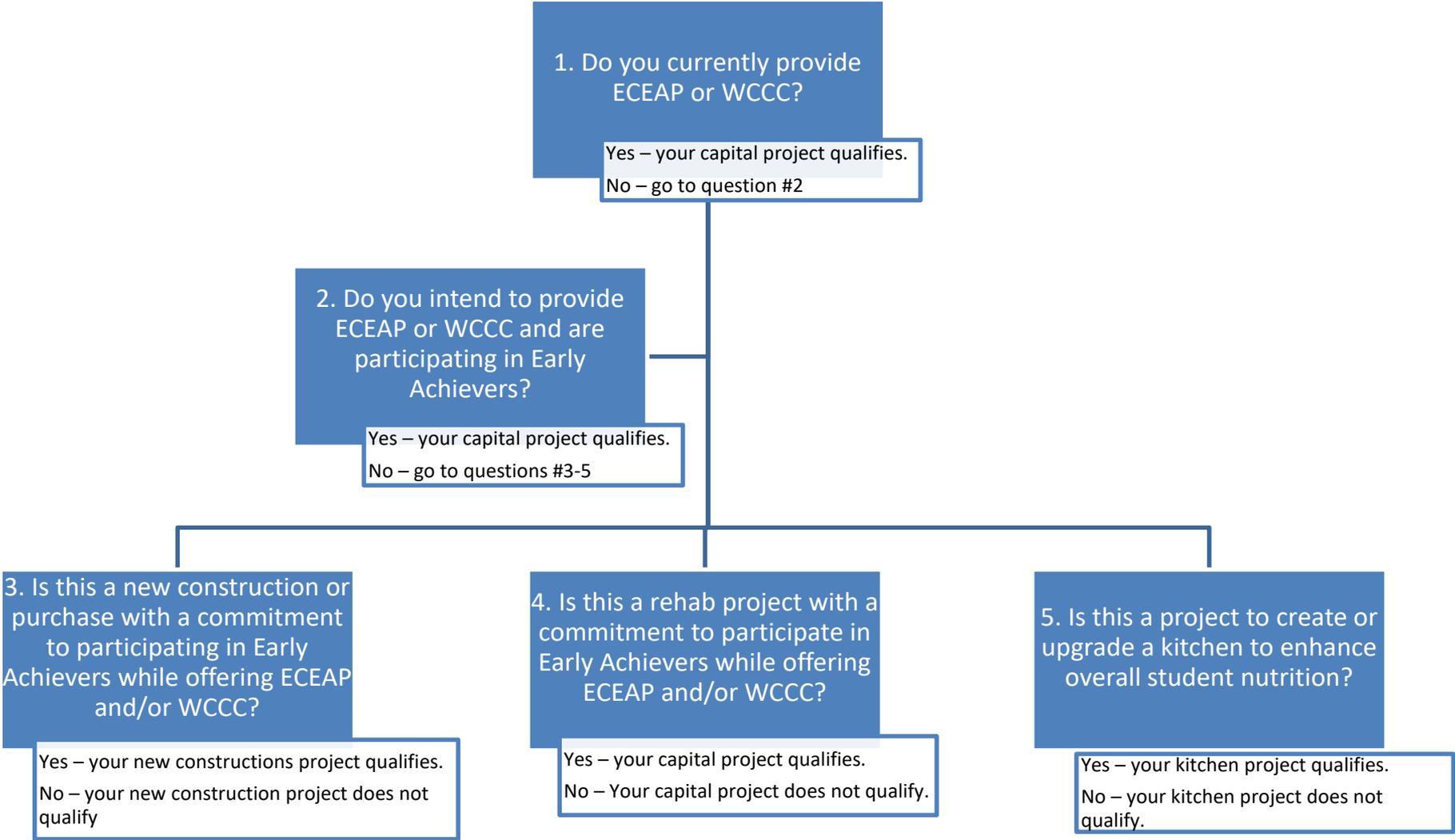


# ELF Program Eligibility

- Eligible Activities:
  - Early Childhood Education and Assistance Program (ECEAP)
  - Working Connections Child Care (WCCC)
- Eligible organizations that provide or intend to provide ECEAP or WCCC and are:
  - A K-12 school program
  - Licensed early learning family homes and centers
  - New early learning family homes and centers who are pursuing a license
  - Developers of housing and community facilities
  - Community and technical colleges
  - Educational Service Districts (ESD)
  - Local Governments
  - Federally recognized tribes in the state
  - Religious affiliated entities



# Program and Project Eligibility



# K-12 School Districts Grant

- Eligible Activities for K-12 school districts include:
  - No more than \$800K for major construction, major renovation, and facility purchase
- Commerce in collaboration with the Office of Superintendent of Public Instruction will submit a ranked and prioritized list of projects to the legislature by Sept. 15.



# Matching Funds



It is the intent of the Early Learning Facilities legislation that state funds be matched by private or local government funding and that an effort be made to maximize the amount of non-state resources leveraged. There are two match goals, one for K-12 school districts and one for all other eligible organizations.



# Matching Funds cont.

- Commerce has the following program **GOAL for K-12 school districts:**
  - Commerce early learning facilities grants are to constitute 25 percent or less of the total project cost (leverage ratio of 3:1)
- Commerce has the following program **GOAL for all other eligible organizations:**
  - Commerce early learning facilities grants are to constitute 75 percent or less of the total project cost (leverage ratio of 1:3)



# Matching Funds

- We encourage all applicants to provide as much of their own funds as possible. Applicants providing more than 25% (for eligible organizations) or 75% (for K-12 schools) of the total project cost will receive additional scoring points.
- **NOTE:** Applicants applying for a Facilities pre-design grant (\$10,000 maximum grant amount) are not required to provide matching funds.



# Eligible Project Costs

- Real property (buildings only), and costs directly associated with such purchase, when purchased or acquired solely for the purposes of the project
- Technical assistance to design and develop projects for construction funding
- Design, engineering, architectural, and planning
- Construction management and observation (external sources only)
- Construction costs including, but not limited to the following:
  - Site preparation and improvements
  - Permits and fees
  - Labor and materials
  - Capitalized equipment (such as kitchen and playgrounds)
  - Information technology infrastructure (cables and wiring)
  - Landscaping



# Ineligible Pilot Project Costs

- Internal administrative costs, in-house labor or activities
- Computers or office equipment (Furnishings and equipment are considered eligible projects costs as long as the average useful life of the item purchased is more than 13 years.)
- Rolling stock (such as vehicles)
- Lease payments for rental of equipment or facilities
- Any maintenance or operating costs or the moving of equipment, furniture, etc.; between facilities



# Funding Availability and Timing

- We will be holding only one round of competition for the 2017-2019 funds.
- All applications must be submitted through ZoomGrants (an online system).
- Applications will be open **June 15, 2018 - August 15, 2018 at 5:00 p.m.**
- Contracts will be negotiated and signed in late September / early October 2018.
- Funds are dispersed on a re-imbursment basis.



# Resources

- To learn more about this opportunity check out our [website](http://www.commerce.wa.gov/building-infrastructure/capital-facilities/early-learning-program/).  
([www.commerce.wa.gov/building-infrastructure/capital-facilities/early-learning-program/](http://www.commerce.wa.gov/building-infrastructure/capital-facilities/early-learning-program/))
- You can:
  - Sign-up for email updates
  - Access the program guidelines, online application, FAQ and find information regarding technical assistance opportunities.
  - Find the program's related laws

## Program Contacts

### **Katrina Perez**

Department of Commerce

(360) 725-3024

[katrina.perez@commerce.wa.gov](mailto:katrina.perez@commerce.wa.gov)

### **Pat Gibbon**

Department of Commerce

(360) 725-3023

[patricia.gibbon@commerce.wa.gov](mailto:patricia.gibbon@commerce.wa.gov)

### **Tracie Kenney**

Department of Children, Youth, and Families

(360) 725-3660

[tracie.kenney@dcyf.wa.gov](mailto:tracie.kenney@dcyf.wa.gov)

